

HOLY CROSS COLLEGE OF NURSING

KOTTIYAM P.O., KOLLAM-691571

Phone: 0474-2530624, 2538144

Email: holycrosscollegekottiyam@gmail.com

www.holycrosscollegeofnursing.org



PROSPECTUS B.Sc. NURSING NRI 2024-2025



OFFICE BEARERS

- Director -Rev. Sr Josia Koonamparayil
- Administrator -Rev. Sr. Vinny Vettukallel
- Principal - Dr. Sr Bertha Pereppadan
- Vice Principal -Rev. Sr Gertrude Koikkaramparambil (Academic In-Charge)
- Rev.Sr Teena Kavungal (Clinical In-charge)
- Secretary -Rev. Sr. Pascalina Poriyath

TENTATIVE SCHEDULE FOR ADMISSION

Sl. No	Activity Details	B.Sc. Nursing
1.	Issue of Application forms begins	02.07.2024
2.	Last date of submission of applications	20.07.2024
3.	Publication of provisional rank list	22.07.2024
4.	Publication of rank list on the website	24.07.2024
5.	Date of joining and fee remittance	29.07.2024 to 31.07.2024
6.	Publishing the joining and non-joining candidate list	01.08.2024
7.	Closing of Admission	30.09.2024

HOLY CROSS COLLEGE OF NURSING

KOTTIYAM P.O., KOLLAM-691571

Phone: 0474-2530624, 2538144

Email.holycrosscollegekottiyam@gmail.com

www.holycrosscollegeofnursing.org

The Holy Cross College of Nursing, Kottiyam, Kollam is a Christian minority educational institution established, maintained and administered by the Sisters of the Holy Cross, Tuet P.O., Kollam, It is administered under Holy Cross Hospital, (Hospital Society No.Q350/99), Kottiyam, Kollam .The College of Nursing with an annual in-take of 65 students for B.Sc. Nursing was started in 2004. The college is recognised by the Indian Nursing Council (I.N.C.) as well as the Kerala Nursing and Midwifery Council (KNMC) and is affiliated to the Kerala University of Health Sciences (KUHS).

INSTRUCTION TO THE APPLICANTS. N.R.I. CATEGORY SEATS (Christian minority only)

1. Applications for admission to first semester B.Sc. Nursing (**Academic year 2024-2025**) in the 5 NRI category seats at this college of Nursing is being invited on the basis of this prospectus.
2. **Duration of the programme shall be 4 years**
3. **Medium of Instruction & Examinations: English.**
4. **University Affiliation:** Kerala University of Health Sciences Thrissur (KUHS), Indian Nursing Council (I.N.C.), Kerala Nursing and Midwifery Council (KNMC)
5. **Academic Eligibility:** To be eligible to apply for the B.Sc. Nursing course, the applicant must have completed and passed the **10 + 2 examination with { 50% } marks** under the Kerala State Higher Secondary Board (Kerala HSC) OR Central Board of Secondary Education (CBSE) OR Indian School Certificate Examination (ICSE) or equivalent after a period of 12 years study, the last two years of study comprising of Physics, Chemistry and Biology with English at a level not less than the core course for English as prescribed by the National Council for Educational Research and Training (NCERT).

Note: All applicants must have taken courses in **Biology, Physics and Chemistry** in addition to English in the High School Years (during their 10th, 11th and 12th). They should have

secured at least **85 %** marks in Biology, Physics and Chemistry at the Plus Two level. Wherever alphabetical grades like A, B and C+, etc. are used by the school, appropriate equivalence in terms of percentage like 90%, 75% and 60% should be made available. Only students from high schools accredited by the respective State or the country and as such approved by the Association of Indian Universities and Kerala University of Health Sciences will be eligible for admission and **Equivalency Certificate** to this effect shall be produced.

- a. Age Requirements:** Applicants must be at least 17 years of age on 31st December 2024 (the date of birth being shown on the Matriculation or equivalent certificate).
- b. Eligibility for admission to N.R.I. Category Seats:** According to the GO (MS) No.243/2014/H&FWD dated 06.08.2014, "*An Applicant who depends upon his/her Father / Mother / Brothers and Sisters (inclusive of first cousins) / Brothers and Sisters (inclusive of first cousins) of Father or Mother / Half Brother / Half Sister / Adopted Father or Adopted Mother who is working abroad* will only be eligible to apply in the NRI category seats.

6. Copy of the following documents duly attested by a Gazetted Officer to prove the NRI status shall be submitted

- I. Copy of overseas Employment certificate issued by the employer, attested by the Embassy Or if self – employed, a statement in this regard that is duly attested by the Embassy
- II. A candidate, who apply for the NRI seat should submit the Passport copy and Visa/Green Card/OCI Documents of their respective sponsors. The Job of the sponsor should be mentioned in any of the above documents attested by the Embassy.
- III. The Visa of the sponsor should be valid till the closing date of admission in respect of the Medical and Allied Courses attested by the Embassy.
- IV. In case, the employment of the sponsor is not mentioned in the above documents, the candidate has to produce the employment certificate of the sponsor attested by the Embassy/ Consulate authorities.
- V. The certificates clearly establishing the relationship of the sponsor with the candidate shall be obtained from the revenue authorities, as per the G.0 (Ms) No. 243/14/H&FWD dated 06.08.2014.
- VI. However, the relationship between the candidate and his/her father/mother, which are recorded in the educational certificates, maintained in the usual course of transactions by the competent authorities, shall be accepted.

- VII. The Candidate shall produce the sworn affidavit from the Sponsor in a stamp paper worth Rs. 200/- The same shall also be notarized by the Notary Public, disclosing that the student is dependent of the sponsor and the all expenses i.e. tuition fee and special fee, of the candidate for the entire course period will be borne by the Sponsor.
- VIII. All the certificates/documents required to establishing NRI Status/ Non-Creamy Layer /Minority etc. shall be produced at the time of submission of application itself. The certificate produced later shall not be entertained under any circumstances.
- IX. The NRI relative who is sponsoring the candidate should be an Indian Citizen/Overseas citizen of India/Person of Indian Origin and relevant document to prove the same.

FEE STRUCTURE: A selected applicants in NRI category is liable to pay the following fees:

Sl. No	Item	I Year	II Year	III Year	IV Year
1.	The Annual Tuition Fee (NRI)	95,000	95,000	95,000	95,000
2.	Admission Fee	1,000	0	0	0
3.	College Caution Deposit	10,000	0	0	0
4.	Special Fees	23,300	19,300	19,300	19,300

Note: Apart from the schedule of fees given above, the students will be required to pay the proportionate administration/affiliation/examination fee, etc. payable to the University from time to time. Hostel & Mess fee will be charged separately.

HOW TO APPLY: Online through College Website

- a) All applications shall be submitted ONLINE only on the website of the College [www. holycrosscollegeofnursing.org](http://www.holycrosscollegeofnursing.org) in the following manner.
- b) The details of application fee **Rs. 1000/-** the application fee can be paid by online payment gateway. (**Internet banking/Debit/Credit Cards**).
- c) **Details of Bank for the transfer of money:**

Name : HOLY CROSS COLLEGE OF NURSING

A/C No. : 0451053000001602

Bank Name : SOUTH INDIAN BANK

Branch Name : KOTTIYAM, KOLLAM DISTRICT

IFSC : SIBL0000451

- d) Before applying online candidates should have a valid email ID (we recommend Gmail.ID)
- e) Scanned copy of recent (taken latest in 2024) passport size color photograph. Photograph should be taken in a white/light color background. The image should be in **JPEG** format maximum size for photograph **50kb** and image dimension is **120x150 pixels**.
- f) Scanned copy of Student and guardian Signature
- g) Fill up the Self declaration form **Annexure – 1**
- h) Scanned copy of the Certificate. The image should be in **JPEG/PDF** format. Maximum size for **JPEG/ PDF files 500KB**
 - **SSLC**
 - **Plus Two**
 - **TC course and conduct Certificate**
 - **Aadhar**
 - **NRI related all documents (Ref No.6)**

The college cannot be held responsible for non-receipt or late receipt of applications, under any circumstances. The application form should be completed carefully; furnishing the entire information called for. Late and incomplete applications and applications not in the prescribed format will be summarily rejected.

7. While reporting for admission the entire relevant certificates/documents original as listed below should be submitted to the institution.

- The relevant pages of SSLC Certificate/equivalent board certificate as proof of the age and date of birth.
- Certificate and the mark list of SSLC, Plus Two,
- Anti – Ragging Certificate from the institution last attended (preferably issued within six months)
- Conduct Certificate from the head of the Institution last studied in proof of the clause **(prohibition of Ragging, point 11.)** of this Prospectus.
- Transfer Certificate (T C)
- Migration Certificate if applicable
- Copy of photo ID proof (Aadhar/ voter ID/ Passport)
- Copy of the format of online application form
- Every candidate before admission to the course shall submit to the Principal of the Institution a Certificate of Medical Fitness from an authorized Medical Officer with MBBS or higher qualification certifying that the candidate is fit to undergo the course.

- Date of birth and name printed Photograph Passport size 10 Nos and Stamp size 2 Nos.
- Additionally, four sets of photocopies of all the above certificate / documents attested by Gazetted officers have to be submitted at the time of admission.
- print out of online payment form Rs.1000/- and application form.

As per the regulations of the University and the Regulatory Council, admissions will have to be closed by **30th September** during the academic year 2024-2025. After closure of admissions, the seat, if vacated, cannot be filled up. Such seats will go vacant for the entire duration of the course. Therefore, those who leave the course after the closure of admissions will have to pay liquidated damages equivalent to the tuition fees for the remaining period of the course. Any complaints in this regard shall be subject to the legal and factual scrutiny and the decision of the ASC/FRC. The college shall return the Certificate and TC of these students, on execution of a bond by the student along with any of his Parents, undertaking to pay the amount that may be ordered by the ASC/FRC or the Court of Law.

8. All students who get selected should get themselves vaccinated against Hepatitis before admission. A certificate to the effect shall be produced at the time of admission or before commencement of the course.
9. Every student is required to adhere strictly to the Code of Conduct of the college of Nursing.
10. **Ragging is strictly prohibited.** If it is found during the admission or any time there after that the applicant has indulged in ragging in the past, admission may be refused or the student shall be expelled from the institution. Whoever commits, participate in, abets or propagate ragging within or outside the institution shall be suspended from the institution with immediate effect and the Principal shall report the matter to the civil/police authorities.

Without prejudice to the directions of the Nursing Councils/Government/University, the decision of Rev. Sr. Josia Koonamparayil shall be final on all matters with regard to admission.

28.06.2024

(Manager/Principal)